



LEAVE OF ABSENCE REQUEST FORM

Name of student(s): _____ Form: _____

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Leave of absence requested from _____ (date) to _____ (date)

Reason for leave of absence request:

How will education be provided for the student(s) during their absence period? (This may include private tuition, attendance at another school on location, through the use of a virtual learning environment, including SAM learning, etc.)

Name: _____

Signature: _____ Date: _____

Form to be completed and returned to the Headteacher.