

October 2021

Re: Year 11 Mock Examinations

Dear parent/ guardian and student

We are writing to inform you of the Y11 Mock Examination arrangements which are scheduled to take place from Monday 22nd November - Friday 3rd December. Each day two exams (up to 2 hours in length) will take place. The morning exam session will begin at 9.15am and the afternoon exam session will start at 1.25pm. Although there are 2 exams scheduled for each day, students will only attend the exams for the subjects they are studying. If a student has an afternoon exam, they will be dismissed from school once it is completed. This may mean that they are dismissed slightly earlier or later than the normal school finish time.

The aim of the mocks is to enable students to gain experience of GCSE's under real exam conditions. The exams will test the students' cumulative knowledge of all topics taught from the start of Y10. All those entitled to additional support/ time in the exams will also receive it during the mock period.

During assemblies in the build up to the examinations we will be stressing the importance of the points mentioned below and ask that you reinforce this at home so that the exam period runs as smoothly as possible for everyone:

- Students must bring their exam ID cards with them for each exam - this is to allow invigilators to check their identity and that they are sitting the correct paper.
- Students must wear full school uniform for all exams.
- Once the morning exam finishes, students must return to their timetabled lesson.
- Students must attend the pre- exam briefings where a subject specialist will give them subject specific advice about the exam.
- Exam conditions start as soon as students enter the auditorium for the exam briefings. This means no talking.
- No bags will be allowed in the exam rooms. These will be left in the auditorium.
- Mobile phones and watches will be collected by the invigilators at the start of each exam and must be switched off. A wall clock will be visible in all exam spaces so students can manage their time effectively.
- Students are expected to follow the normal school timetable when not in an exam, unless attending an afternoon exam where students will be dismissed from school once it finishes.
- In lesson time during the exam period – students will be given time to revise independently.
- If a student has an exam in the morning, they must arrive at school as normal and line up on MUGAs where they will be dismissed to the exam briefing.
- Students must have appropriate equipment for each examination (clear pencil case, black pens, pencil, rubber, ruler etc.).
- Students may bring a bottle of water into the exam room but it must not have any label fixed to it.

Notice to students:

- Please write your name and form on the top of your timetable.
- Underline or highlight all the examination sessions you are due to attend.
- If you have two exams scheduled at the same time (a clash), please mark these with an asterix (*) and return your timetable straight away to Mrs Norton. It will then be returned to you with appropriate changes indicated.
- Examinations vary in length. These times are indicated and students will be dismissed from the examination only when the total length of the exam has elapsed.
- This timetable must be stored somewhere safe at home. It is advisable to make a copy to keep with you when at school.
- This letter, together with the timetable is also available on the school website.

As with the Summer examinations, any absence must be phoned into the school as soon as possible and supported with medical evidence. We will do our best to rechedule the missed exam but it must be understood that this will NOT be the case in the real GCSE exams.

Revision Resources

If students require resources to aid their revision, exams revision guides for each subject can be purchased via the school

Free digital revision materials are also available on the following websites:

Seneca – www.senecalearning.com
BBC Bitesize - www.bbc.com/education
Kerboodle – www.kerboodle.com
My GCSE Science – www.my-gcsescience.com
Hegarty – www.hegartymaths.com
Mathswatch – www.vle.mathswatch.co.uk/vle

If you have any queries regarding these arrangements, or require any advice please contact me at school.

Yours faithfully

Mrs B Saleh
Examinations Officer